



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Information about the higher education institutions

Interinstitutional Agreement Partners			
Partner HEI 1	Name of the institution (and department, where relevant)	SCHAC code	Erasmus code
	PANEPISTIMIO PATRON	upatras.gr	G PATRA01
Partner HEI 2	Name of the institution (and department, where relevant)	SCHAC code	Erasmus code
	Panstwowa Akademia Nauk Stosowanych w Krosnie	pans.krosno.pl	PL KROSNO01

Approvals Table			
SCHAC code	Name	Email	Date
upatras.gr		intern.rel@upatras.gr	2024-04-26T09:06:00Z
pans.krosno.pl	Agnieszka Woźniak	agnieszka.wozniak@pwsz.krosno.pl	2024-04-26



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	05/20
Spring term [day/month]	09/30
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	06/20
Spring term [day/month]	10/31

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Other	B1 Greek level & B2 English	http://not.valid

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information



Inter-Institutional Agreement

Available support services for people with:	Description of infrastructure	Contact details	Website for information
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Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.mfa.gr/en/visas

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/

Additional Information

Information on	Contact email	Contact phone	Website for information
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A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	15/05
Spring term [day/month]	15/11
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	15/06
Spring term [day/month]	15/12

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
iro@pans.krosno.pl	+48 13 43 755 15	https://kpu.krosno.pl/iro/requireddocuments/

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website



Re- quir eme nts	<p>Required documents ERASMUS+ APPLICATION INSTRUCTIONS ERASMUS+ APPLICATION INSTRUCTIONS The following points will guide you through our application procedures for the incoming students in the framework of the Erasmus+ program valid for State University of Applied Sciences in Krosno, the academic year 2023/2024. APPLICATION PROCESS Step 1 - Nominations: We kindly ask all partner institutions to confirm to us by email (adrianna.kandefer@kpu.krosno.pl) their ERASMUS+ nominations/selection of outgoing students. Please, send an email with the data included in the attached NOMINATIONS Excel sheet by mid-May/mid-November. Please note that the DEADLINE is just for the EXCEL DATA SHEET duly completed. Step 2 - Applications: The nominated students should then download the Application Forms: Learning Agreement form Application for accommodation form They also ought to attach a passport or identity card copy (page with photo only). LEARNING AGREEMENT, APPLICATION FOR ACCOMMODATION, AND PASSPORT COPY MUST BE SENT BY E-MAIL IN SEPARATE DOCUMENTS (ALL SIGNED: NAME SURNAME LA, NAME SURNAME AF, NAME SURNAME PASSPORT) TO adrianna.kandefer@kpu.krosno.pl Adrianna Kandefer International Relations Office State University of Applied Sciences in Krosno Rynek 1, 38-400 Krosno Poland Application forms and learning agreements must be filled in legibly and must have all necessary signatures and stamps. Incomplete and/or careless applications will not be accepted. Please bear in mind that you can change your subjects when you are in Krosno. When the documents are correct and the nominated student has been accepted to stay in Krosno, the Letter of Acceptance and the Learning Agreement will be sent to the student's Home Institution. PLEASE BRING ORIGINAL DOCUMENTS WITH YOU TO KROSNO, DO NOT SEND THEM BY TRADITIONAL POST Step 3 - Confirmation: At the beginning of July/December, students will start to receive to their e-mail addresses information concerning transport schedules, housing, and other vital information. PLEASE MAKE SURE THAT THE E-MAIL ADDRESSES INDICATED IN THE EXCEL DATA SHEET ARE THE ONES STUDENTS USE ON A REGULAR BASIS AND THEY ARE NOT FROM HOT-MAIL.COM SINCE WE EXPERIENCE PROBLEMS WITH THAT DOMAIN. All documents will be mailed to Erasmus+ Coordinators of Home Institutions. Please bring the original documents with you to Krosno. Deadline for nominations winter semester - 15th May summer semester - 15th November Deadline for application forms winter semester -15th June summer semester - 15th December</p>	https://kpu.krosno.pl/iro/requireddocuments/
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Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Biuro ds. Osób Niepełnosprawnych	Pełnomocnik Rektora ds. Osób Niepełnosprawnych mgr Grzegorz Sobolewski Pracownicy Biura ds. Osób Niepełnosprawnych dr Monika Musijowska mgr inż. Bartłomiej Bielawa Kontakt e-mail: bon@kpu.krosno.pl tel. (013) 43 755 12 Biuro ds. Osób Niepełnosprawnych KPU w Krośnie ul. Rynek 1 (bud. Rektoratu), pok. 001 38-400 Krosno Godziny otwarcia biura: Poniedziałek: 8.00 - 16.00 Wtorek: 8.00 - 16.00 Środa: 8.00 - 16.00 Czwartek: 8.00 - 16.00 Piątek: 8.00 - 16.00		https://kpu.krosno.pl/bon/
Available support services for people with:	Description of infrastructure	Contact details	Website for information



Inter-Institutional Agreement

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
bursa@pans.krosno.pl	+48 13 43 755 15	https://kpu.krosno.pl/iro/housing/

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
iro@pans.krosno.pl	+48 13 43 755 15	https://kpu.krosno.pl/iro/requireddocuments/

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
iro@pans.krosno.pl	+48 13 43 755 15	https://kpu.krosno.pl/iro/healthinsurance/

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	pans.krosno.pl		67	2023/2024	2027/2028
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	upatras.gr	University of Patras	NO	4	20
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0413	Management and administration (04.4 - 345)		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0413	Management and administration (04.4 - 345)
	Sending Contact Details				
	#	Full Name		Email	Phone
1	Władysław Witalisz		witalisz@yahoo.com		



Inter-Institutional Agreement

2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	upatras.gr	University of Patras	67	2023/2024	2027/2028
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	pans.krosno.pl		NO	4	20
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0413	Management and administration (04.4 - 345)		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	0413	Management and administration (04.4 - 345)
	Receiving Contact Details				
	#	Full Name		Email	Phone
1	Władysław Witalisz		witalisz@yahoo.com		

Student Mobility for Traineeships

Staff Mobility for Teaching



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	pans.krosno.pl			2023/2024	2027/2028
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	upatras.gr	University of Patras		4	20.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0413	Management and administration (04.4 - 345)		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0413	Management and administration (04.4 - 345)
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Władysław Witalisz		witalisz@yahoo.com	



Inter-Institutional Agreement

2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	upatras.gr	University of Patras		2023/2024	2027/2028
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	pans.krosno.pl			4	20.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0413	Management and administration (04.4 - 345)		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0413	Management and administration (04.4 - 345)
	Receiving Contact Details				
	#	Full Name		Email	Phone
1	Władysław Witalisz		witalisz@yahoo.com		

Staff Mobility for Training



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	pans.krosno.pl			2023/2024	2027/2028
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	upatras.gr	University of Patras		4	20.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0413	Management and administration (04.4 - 345)		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0413	Management and administration (04.4 - 345)
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Władysław Witalisz		witalisz@yahoo.com	



Inter-Institutional Agreement

2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	upatras.gr	University of Patras		2023/2024	2027/2028
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	pans.krosno.pl			4	20.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0413	Management and administration (04.4 - 345)		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0413	Management and administration (04.4 - 345)
	Receiving Contact Details				
	#	Full Name		Email	Phone
	1	Władysław Witalisz		witalisz@yahoo.com	