



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Information about the higher education institutions

Interinstitutional Agreement Partners				
Partner HEI 1	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	PANEPISTIMIO PATRON, Department of Business Administration		upatras.gr	G PATRA01
	Partner Contact Details			
	#	Full Name	Email	
	1	Prof. Dimitrios Koutoulas	koutoulas@upatras.gr	
	2	Prof. Dimitra Papadimitriou	dpapad@upatras.gr	
	3	Department of International Affairs	intern.rel@upatras.gr	
Partner HEI 2	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	SZKOLA GLOWNA HANDLOWA W WARSZAWIE		sgh.waw.pl	PL WARSZA-W03

Approvals Table			
SCHAC code	Name	Email	Date
upatras.gr		intern.rel@upatras.gr	2024-05-23T06:53:15Z
sgh.waw.pl			2023-10-04



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	05/20
Spring term [day/month]	09/30
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	06/20
Spring term [day/month]	10/31

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Other	B1 Greek level & B2 English	http://not.valid

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information



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Available support services for people with:	Description of infrastructure	Contact details	Website for information
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Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.mfa.gr/en/visas

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/

Additional Information

Information on	Contact email	Contact phone	Website for information
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A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	10/04
Spring term [day/month]	10/10
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	19/04
Spring term [day/month]	19/10

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
incoming@sgh.waw.pl	+48225649847	https://irk.sgh.waw.pl

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Academic / Experience Requirements	Selected courses may require prerequisites indicated in the course outlines in USOSweb	https://usosweb.sgh.waw.pl/kontroler.php?action=katalog2%2Fprzedmioty%2Findex&lang=en
Language requirement	Partner school must ensure the candidate has appropriate proficiency in English (or Polish) at least at the level of B2 in the CEFR scale. It means that we require as minimum: CAE (C), TOEFL iBT 79, IELTS 6.0, LCCI Level 3 (Pass), TOEIC - 750 or the confirmation from partner school that the student is demonstrating equivalent proficiency.	



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Inclusion and accessibility Information

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Inclusion and accessibility	SGH has the infrastructure to welcome students and staff with disabilities which is continuously improved - more information on our website For specific questions please contact dson@sgh.waw.pl		https://www.sgh.waw.pl/en/opportunities-people-disabilities
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
incoming@sgh.waw.pl	+48225649847	https://www.sgh.waw.pl/en/student/international-programs-incoming-students

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
incoming@sgh.waw.pl	+48225649847	https://www.sgh.waw.pl/en/legal-matters-and-other-formalities-and-after-arrival

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



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Contact email	Contact phone	Websites for information
incoming@sgh.waw.pl	+48225649847	https://www.sgh.waw.pl/en/legal-matters-and-other-formalities-and-after-arrival

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	sgh.waw.pl		6	2022/2023	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	upatras.gr	Department of Business Administration	NO	2	12
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0410			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0410	
Sending Contact Details					
#	Full Name		Email	Phone	
1	Małgorzata Chromy		mchromy@sgh.waw.pl		



Inter-Institutional Agreement

2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	upatras.gr	Department of Business Administration	6	2022/2023	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	sg.h.waw.pl		NO	2	12
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0410			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0410	
	Receiving Contact Details				
	#	Full Name		Email	Phone
	1	Małgorzata Chromy		mchromy@sg.h.waw.pl	

Student Mobility for Traineeships

Staff Mobility for Teaching



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year	
	sgh.waw.pl		2022/2023	2028/2029	
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year	
	upatras.gr	Department of Business Administration	1	5.00	
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0410			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0410	
	Sending Contact Details				
	#	Full Name	Email	Phone	
1	Małgorzata Chromy	mchromy@sgh.waw.pl			



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2	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year	
	upatras.gr	Department of Business Administration	2022/2023	2028/2029	
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year	
	sgh.waw.pl		1	5.00	
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0410			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0410	
	Receiving Contact Details				
	#	Full Name	Email	Phone	
1	Małgorzata Chromy	mchromy@sgh.waw.pl			

Staff Mobility for Training