



---

## Erasmus+ Programme

### Bilateral Inter-Institutional Agreement

#### Key Action 1

#### Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

#### **Information on Digital Inter-Institutional Agreements**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Erasmus+

# Inter-Institutional Agreement

## Information about the higher education institutions

Interinstitutional Agreement Partners					
Partner HEI 1	Name of the institution (and department, where relevant)			SCHAC code	Erasmus code
	PANEPISTIMIO PATRON, Department of Business Administration			upatras.gr	G PATRA01
Partner Contact Details					
#	Full Name	Email	Phone		
1	Prof. Dimitrios Koutoulas	koutoulas@upatras.gr			
2	Prof. Dimitra Papadimitriou	dpapad@upatras.gr			
3	Department of International Affairs	intern.rel@upatras.gr			
Partner HEI 2	Name of the institution (and department, where relevant)			SCHAC code	Erasmus code
	SZKOLA GLOWNA HANDLOWA W WARSZAWIE			sgh.waw.pl	PL WARSZA-W03

Approvals Table				
SCHAC code	Name	Email	Date	
upatras.gr		intern.rel@upatras.gr	2024-05-23T06:53:15Z	
sgh.waw.pl			2023-10-04	



Erasmus+

# Inter-Institutional Agreement

## Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

<b>Calendar</b>	
<b>Incoming student nominations must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	05/20
<b>Spring term [day/month]</b>	09/30
<b>Applications from incoming students must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	06/20
<b>Spring term [day/month]</b>	10/31

The institution will send its decision within 5 weeks, and no later than 5 weeks.

<b>Application procedure Information</b>		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
llp.incoming@upatras.gr	+302610997987	<a href="https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/">https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/</a>

<b>Additional requirements Information</b>		
<b>Academic requirements</b>		
<b>ECTS completed</b>	<b>Subject area (ISCED)</b>	<b>EQF level</b>
<b>Requirement</b>	<b>Details</b>	<b>Website</b>
Other	B1 Greek level & B2 English	<a href="http://not.valid">http://not.valid</a>

<b>Inclusion and accessibility Information</b>			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
<b>Available infrastructure adjusted for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>



Erasmus+

# Inter-Institutional Agreement

Available support services for people with:	Description of infrastructure	Contact details	Website for information
---	-------------------------------	-----------------	-------------------------

<b>Housing Information</b>		
The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	<a href="https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/">https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/</a>

<b>Visa Information</b>		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	<a href="https://www.mfa.gr/en/visas">https://www.mfa.gr/en/visas</a>

<b>Insurance Information</b>		
The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
llp.incoming@upatras.gr	+302610997987	<a href="https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/">https://www.upatras.gr/en/international/erasmus/programma-erasmus/mobility-for-studies/</a>

<b>Additional Information</b>			
Information on	Contact email	Contact phone	Website for information

**A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**



Erasmus+

# Inter-Institutional Agreement

## Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

<b>Calendar</b>	
<b>Incoming student nominations must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	10/04
<b>Spring term [day/month]</b>	10/10
<b>Applications from incoming students must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	19/04
<b>Spring term [day/month]</b>	19/10

**The institution will send its decision within 5 weeks, and no later than 5 weeks.**

<b>Application procedure Information</b>		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
incoming@sgh.waw.pl	+48225649847	<a href="https://irk.sgh.waw.pl">https://irk.sgh.waw.pl</a>

<b>Additional requirements Information</b>		
<b>Academic requirements</b>		
<b>ECTS completed</b>	<b>Subject area (ISCED)</b>	<b>EQF level</b>
<b>Requirement</b>	<b>Details</b>	<b>Website</b>
Academic / Experience Requirements	Selected courses may require prerequisites indicated in the course outlines in USOSweb	<a href="https://usosweb.sgh.waw.pl/kontroler.php?action=katalog%2Fprzedmety%2Findex&amp;lang=en">https://usosweb.sgh.waw.pl/kontroler.php?action=katalog%2Fprzedmety%2Findex&amp;lang=en</a>
Language requirement	Partner school must ensure the candidate has appropriate proficiency in English (or Polish) at least at the level of B2 in the CEFR scale. It means that we require as minimum: CAE (C), TOEFL iBT 79, IELTS 6.0, LCCI Level 3 (Pass), TOEIC - 750 or the confirmation from partner school that the student is demonstrating equivalent proficiency.	



Erasmus+

# Inter-Institutional Agreement

<b>Inclusion and accessibility Information</b>					
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:					
<b>Available infrastructure adjusted for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>		
Inclusion and accessibility	SGH has the infrastructure to welcome students and staff with disabilities which is continuously improved - more information on our website For specific questions please contact dson@ sgh.waw.pl		<a href="https://www.sgh.waw.pl/en/opportunities-people-disabilities">https://www.sgh.waw.pl/en/opportunities-people-disabilities</a>		
<b>Available support services for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>		
<b>Housing Information</b>					
The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:					
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>			
incoming@sgh.waw.pl	+48225649847	<a href="https://www.sgh.waw.pl/en/student/international-programs-incoming-students">https://www.sgh.waw.pl/en/student/international-programs-incoming-students</a>			
<b>Visa Information</b>					
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:					
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>			
incoming@sgh.waw.pl	+48225649847	<a href="https://www.sgh.waw.pl/en/legal-matters-and-other-formalities-and-after-arrival">https://www.sgh.waw.pl/en/legal-matters-and-other-formalities-and-after-arrival</a>			
<b>Insurance Information</b>					
The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:					



Erasmus+

# Inter-Institutional Agreement

Contact email	Contact phone	Websites for information
incoming@sgh.waw.pl	+48225649847	<a href="https://www.sgh.waw.pl/en/legal-matters-and-other-formalities-and-after-arrival">https://www.sgh.waw.pl/en/legal-matters-and-other-formalities-and-after-arrival</a>

**A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**



Erasmus+

# Inter-Institutional Agreement

## Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	sgh.waw.pl		6	2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
	upatras.gr	Department of Business Administration	NO	2	12
	Subject Areas (ISCED)				
	#	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	0410			
	Language Skills				
	#	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B2	0410	
Sending Contact Details					
#	<b>Full Name</b>		<b>Email</b>	<b>Phone</b>	
1	Małgorzata Chromy		mchromy@sgh.waw.pl		



Erasmus+

# Inter-Institutional Agreement

2	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	upatras.gr	Department of Business Administration	6	2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
	sgh.waw.pl		NO	2	12
	<b>Subject Areas (ISCED)</b>				
#	Subject Area	<b>Subject Area Clarification</b>			
1	0410				
<b>Language Skills</b>					
#	Language	Language Level	Subject Area	<b>Subject Area Clarification</b>	
1	en	B2	0410		
<b>Receiving Contact Details</b>					
#	Full Name	<b>Email</b>		<b>Phone</b>	
1	Małgorzata Chromy	mchromy@sgh.waw.pl			

## Student Mobility for Traineeships

## Staff Mobility for Teaching



Erasmus+

# Inter-Institutional Agreement

	<b>Sending SCHAC</b>	<b>Sending Department</b>		<b>Start Academic Year</b>	<b>End Academic Year</b>
	sgh.waw.pl			2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>		<b>Number of Staff</b>	<b>Total Days Per Year</b>
	upatras.gr	Department of Business Administration		1	5.00
<b>Subject Areas (ISCED)</b>					
1	#	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	0410			
<b>Language Skills</b>					
	#	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B2	0410	
<b>Sending Contact Details</b>					
	#	<b>Full Name</b>		<b>Email</b>	<b>Phone</b>
	1	Małgorzata Chromy		mchromy@sgh.waw.pl	



Erasmus+

# Inter-Institutional Agreement

	<b>Sending SCHAC</b>	<b>Sending Department</b>		<b>Start Academic Year</b>	<b>End Academic Year</b>
2	upatras.gr	Department of Business Administration		2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>		<b>Number of Staff</b>	<b>Total Days Per Year</b>
	sgh.waw.pl			1	5.00
<b>Subject Areas (ISCED)</b>					
#	<b>Subject Area</b>	<b>Subject Area Clarification</b>			
1	0410				
<b>Language Skills</b>					
#	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>	
1	en	B2	0410		
<b>Receiving Contact Details</b>					
#	<b>Full Name</b>		<b>Email</b>	<b>Phone</b>	
1	Małgorzata Chromy		mchromy@sgh.waw.pl		

## Staff Mobility for Training